



## **School Fees Fact Sheet**

School fees should be paid in full on or before the first day of each term. The fees should be paid by monthly direct debit over twelve months commencing 1 June annually.

For students starting mid-way through an academic year, an invoice for the first term will be issued and payment should be made in full before the student starts school. Monthly payments for the following term will be collected by direct debit as detailed below.

Monthly direct debits are deducted automatically from your nominated account on the first day of the month, or the following working day if it falls on a weekend or Public Holiday:

<b>TERM</b>	<b>PAYMENT 1</b>	<b>PAYMENT 2</b>	<b>PAYMENT 3</b>	<b>PAYMENT 4</b>
<b>Autumn</b>	1 June	1 July	1 August	1 September
<b>Spring</b>	1 October	1 November	1 December	1 January
<b>Summer</b>	1 February	1 March	1 April	1 May

The fees for Victoria College (VC) and Victoria College Preparatory School (VCP) are subject to annual review in the spring term. Fees are increased as required in September each year following consultation with the Board of Governors and the Government of Jersey. The Board of Governors will advise parents of the new fee in advance of the next academic year.

### **FINANCIAL ASSISTANCE**

Financial assistance is available, on a means tested basis, to students from both VC and VCP. Awards are usually made during the Spring and Summer Terms for the following September. They are subject to annual review and may be adjusted according to changes in income and circumstances. Emergency awards can also be made mid-year in exceptional circumstances. Application forms for bursary support are available from the Admissions Registrar.

### **NOTICE PERIOD**

Parents are required to give a full term's notice of their intention to withdraw a student. Failure to provide sufficient notice will incur a charge of the full fees for the following term. For the avoidance of doubt, formal notice must be received by 6 p.m. on the first official day of the final school term for the student, irrespective of whether this is classed as an INSET day for the school.

### **POLICY**

The school policy for the payment of fees can be found on our website [Fees Policy](#)