



Dear Parent,

Re. Information Evening Follow-up

Thank you for attending the recent information evening for Year 12 students and parents. I am pleased to have been able to speak with so many of you at this early stage in your son's time in the Victoria College Sixth Form. Whilst I know that there was a huge amount of information shared, I hope you felt that the presentation was useful. Please do feel free to contact me with any feedback you may have.

For those who were unable to join us, or who may wish to look back over the slides from the evening, please find a copy of the presentation included within the same newsletter article as this letter. Please do visit this to remind yourself of our expectations and procedures should you wish to refresh your memory, or if you were unable to attend the evening. Some key sections to look back over might be the key dates, student advice and policies and procedures such as the prefect appointment process, attendance and absence requests.

As I mentioned on a few occasions, I aspire to support your son in being the very best that they can be. That will look a little different for each student, and I hope to challenge them throughout their time in Sixth Form. Similarly, I expect them, and you, to challenge us if we have not met your expectations. Efforts to engage parents in focus groups weren't always successful last year, but parental surveys and other opportunities to offer feedback will be offered to you all. However, please do not wait for such opportunities to get in touch with any concerns or queries you may have. Regular and open dialogue between us will be important not only in supporting your son to achieve his potential, but also in ensuring our Sixth Form and our College continue to develop, too. I also ask for your support in reiterating messages from the school to your sons, such as the expectations and procedures I outlined in the information evening.

For ease, I have attached a copy of the absence request that students will need to complete in advance of all planned absences. This will ensure they speak with their teachers and collect any work they will miss in advance of an absence, before submitting this to me for approval. I have also included a copy of the subject change request form, for those who may wish to change subjects over the next fortnight.

Building successful futures

My priority is to ensure your sons successfully complete their A Levels as happy and well-rounded students, and I am looking forward in working with you this year in doing so. Please do not hesitate in contacting me either via e-mail (a.falle@vci.sch.je) or using my direct number (01534 638257) if you have any concerns or queries so that I can support you and your son as soon as possible.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'A. Falle', with a long horizontal stroke extending to the right.

Alan Falle
Head of Sixth Form

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