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Dear Parent/Guardian

IMPORTANT INFORMATION: TRIDENT WORK EXPERIENCE 2024

This academic year your child will be taking part in Trident work experience and will shortly be given login and password details to access the Trident website. This letter outlines the aims of work experience and gives information on the process.

How Trident works:

The aim of the scheme is to give young people at school a 'real life' experience of the world of work. They will gain transferrable employment skills such as effective communication, confidence, teamwork, and the experience of working with adults. This is a unique opportunity therefore please help your child to make the most of it by discussing their choices with them and helping them gain a *realistic* view of what their selections will entail.

Students make **six equal** selections from a website of around 500 opportunities. Over 1,000 students take part in Trident each year so understandably demand for certain organisations/opportunities are very high. In some instances, companies are not able to accommodate students and your child may be asked to make extra selections if none of their original choices are available. The Trident team are happy to assist students should this occur.

Students have the opportunity to set up their **own placement** at a company that is **not** already part of the scheme and students with contacts in the UK may organise a placement there (please be aware that there will be a small charge from the UK office for employer checks). Further information regarding own placements can be obtained from the Trident Office and will be discussed at each school's Trident Launch presentation.

Important points:

- Please look carefully at the opportunities your child has chosen, for example, the type of work, the location and the working hours. You will be asked to sign your agreement of their choices and once the form has been handed in **changes cannot be made**.
- Please note that students are not permitted to work with close relatives.
- The deadline for your child to hand their form in is:
 - January to March placements: Monday 16th October
 - June to July placements: Monday 20th November
- Certificates are issued only to students who fully complete their work experience to a high standard.
- Trident is an unpaid work experience for both the student and the employer.

We hope to see you at the relevant parent information evening for your child's school and should you have any questions we would be happy to discuss these with you at the evening, or please do feel free to reach out to us directly.

We are always looking to keep our supply of employers updated. If you feel that your employer would be interested in joining the scheme, please contact Trident and a member of the team will be happy to discuss this.

Kind regards
The Trident Team