



20th November 2023

Dear Year 11 Parents,

Year 11 Mock Examinations – Friday 5th January – Thursday 18th January 2024

Please find attached a copy of the Year 11 Mock Examination timetable.

Please be aware that for both internal and external examinations, students are personally responsible for attending all their examinations and arriving in sufficient time. Year 11 students will be on study leave for the duration of these examinations; however, provision will be made for them to revise at school during free exam sessions should they wish to remain in school.

Examinations

The Mock Examinations will be conducted under examination conditions in the Great Hall (and some additional classrooms where necessary) It is the students' personal responsibility to arrive in school uniform with all the necessary equipment – pens, pencils, eraser, and calculators if applicable. Pencil cases should be clear and contents clearly visible. Water may be taken into the examination room but all labels must be removed. School bags must be left in their lockers or on the bag racks. Stationery and equipment will not be loaned out from the school.

Mobile phones/smart watches are NOT permitted in the examination rooms under any circumstances, even if switched off. Any student found with a mobile phone or smart watch in their possession will be removed from the examination.

All Year 11 students are required to assemble in the Quad by 8.15am each morning for the first session, again at 10.45am for the second session and 1.50pm for the third. Seating plans will be displayed in the main corridor for your son to check daily.

Access Arrangements

If your son has already qualified for access arrangements, it is very important he carries a green pen for all his forthcoming mock examinations. At the point he moves into extra time he will need to use the green pen. It is his mock examination paper which will provide us with the evidence that he:

- needs extra time
- uses the extra time

Once the paper has been marked, his class teacher will pass the script to our SENDCo Mrs Clare Scott. If you have any further queries before, during or after the mock examinations please do get in contact with Mrs Scott c.scott@vcj.sch.je

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Preparation

The pupils of Year 11 have had access to their Mock Examination timetables since 10th November via the Satchel / Show My Homework platform. This also includes an additional document with instructions on each paper's length, specification, and form of questions. Tutors have started undertaking the process of supporting pupils with revision timetables. Please can I ask for your support in helping pupils follow a programme of revision over the next few weeks and during the Christmas holiday, whilst also ensuring that they enjoy some rest and relaxation over this holiday period.

A fully programme of academic workshops is now running across almost all subjects; this can be found on the school SOCS / calendar system which can be found on the school website. Tutors also have a copy which is frequently displayed to pupils and a copy is also on display as pupils arrive each Friday morning for their assembly.

On Wednesday 22nd November we welcome Elevate who will be running workshops with Year 11 on how to revise successfully, something again that the Year 11 tutor team will be following up.

Should you have any queries regarding these examinations, please do not hesitate to contact me as Head of Year d.hodder@vcj.sch.je

With kind regards

Mr Daniel Hodder

Head of Year 11

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