



DofE Participant Enrolment Form

June 2023

Dear Sir /Madam,

Your son has registered his interest in the 2023/24 Duke of Edinburgh Award, run by the school. Please find attached a copy of the DofE Enrolment form. This year, the DofE is being offered to Year 9 boys who wish to partake in an array of outdoor team building activities that enable the boys to develop vital skills for the future. The program is currently being offered at 'Bronze level' and is entirely shaped around your son's personal interests.

The Duke of Edinburgh Award is a personal programme of activities split into four sections. It is currently offered to boys between the ages of 14-24. They'll find themselves helping people or the community, getting fitter, developing skills, and going on an overnight expedition. Employers, colleges, and universities value the Duke of Edinburgh's Awards and know what it says about someone who's an Award holder. Recently, Universities have said that the DofE award is the extra-curricular activity that really stands out on applications.

Interest in the DofE has been high this year, even before application forms have been sent out. Therefore, if your son wants a space, the form should be returned as soon as possible to the school office, FAO "DofE enrolment- Finance".

To off-set expenses, each boy is required to pay a contribution of £50 to pay for enrolment to D of E, the school license to run D of E, costs to train staff and for upkeep of equipment and running the expedition. The vast majority of equipment can be borrowed from our DofE Stores.

If your son would like to avail of this opportunity, but financially is not able; Finance can be applied for from DofE to support pupils. This would be completed by application and supported by the school.

So that we organise the enrolment, can all payments be made by Monday 10th July 2023. Payments should be made direct to the school bank account or by cheque to the **Victoria College School Fund (details below)**

Any questions please don't hesitate to email (m.blackmore@vcj.sch.je). Further updates will be published regularly in the newsletter.

Regards,

Mrs M Blackmore



DofE Participant Enrolment Form

Please print clearly in CAPITALS or type your details in. You must complete all of the questions.

DofE Centre and group details (if you know them):

DofE Centre:	DofE group:
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DofE level:

Bronze <input checked="" type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/>
Have you registered for any previous levels of the DofE? No <input type="checkbox"/> Yes <input type="checkbox"/>
If YES – please give the name of the DofE Centre you were registered at: eDofE ID number (if known) :

Personal details:

First name:	Last name:
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth:
Primary language English <input type="checkbox"/> Welsh <input type="checkbox"/> Other <input type="checkbox"/>	
Date you wish to start your DofE programme if known (enrolment date):	

When you first sign in to eDofE you will be asked to record some personal details such as your contact details, ethnicity and personal circumstances along with details of any medical needs you may have. This data is used to enable your Leaders to support you doing your DofE programme and for the DofE's statistical and reporting purposes. You will always have a 'prefer not to say' option.

Contact details:

Email address:	
Address (line1):	
Address (line 2):	
Town/City:	
County:	Postcode:
Telephone:	Mobile number:

Emergency contact details:

Emergency Contact name:	Relationship to you:
Emergency contact telephone number(s):	

P.T.O.



DofE Participant Enrolment Form

Declaration:

I agree to enrol as a participant on a DofE programme. I understand that I will be managing my programme using the online eDofE system. I acknowledge that this system has a set of terms and conditions that I agree to. These terms and conditions are available at www.eDofE.org

Print Name	Signature	Date

Consent to enrol from parent or guardian (if applicant is under 18 years old).

I agree to my son / daughter / ward doing a DofE programme. I note that it is my responsibility to check that any activity my son / daughter / ward undertakes for their DofE programme is appropriately managed and insured, unless the activity is directly managed or organised by their DofE group, centre or Licensed Organisation.

Print Name	Signature	Date

Note:

Data supplied on this form and in eDofE and information about DofE activities recorded in eDofE will be used by the DofE Charity, the Licensed Organisation and DofE centre to monitor and manage DofE participation and progress by young people and manage and support Leaders.

The DofE Charity will use personal data to communicate useful and relevant information to either help participants complete a DofE programme, Leaders/LOs to run DofE programmes more effectively or help the DofE Charity to improve the quality and breadth of its programmes.

Occasionally the DofE Charity may send you information relating to commercial offers. If you do not wish to receive commercial information from the DofE Charity you can choose not to by amending your contact preferences in your eDofE profile at any time.



DofE Participant Enrolment Form

Victoria College School Trip Acceptance Slip

Terms and Conditions

- Deposit payments are non-refundable and are due by the date stated in the letter.
- Should you decide to withdraw your son from the trip after the payment of a deposit you will be liable for any costs incurred by Victoria College as a result of that decision.
- Payments for trips must be made in full by the dates specified otherwise Victoria College may reserve the right to refuse participation in the trip.
- All payments should be made by cheque or bank transfer as indicated in the letter.

Insurance

All student travel is insured through the States of Jersey travel insurance policy. Should your child be unable to travel, for whatever reason, there will be a £50 excess payable to recover the travel and accommodation costs only. All other costs incurred as part of the trip are not covered and therefore these expenses would have to be forfeited. You may wish to arrange further insurance to cover this eventuality.

Additional Costs

Whilst every effort is made to plan the budget of a trip, there can be unforeseen changes to the itinerary at short notice. Should any changes cause a shortfall in the funds available we may ask you to make a further payment to cover these costs, however, should there be a surplus of funds on return from this trip refunds will be made.

Trip Name: Bronze DofE Award 2023-4

Pupil name: _____

Form: _____

Payment

Please delete as appropriate:

1. I enclose a cheque for **£50** made payable to Victoria College School Fund as a non-refundable deposit for the above mentioned trip.
2. I have made a payment of **£50** direct to the Victoria College School Fund bank account:
Sort code 40-25-34
Account 31237632
Reference Student name & trip name- example- "j.smithDofE23/4"

I acknowledge and agree to the Terms and Conditions of Victoria College as stated.

Signed: _____ **Date:** _____